



All project proposals need to be submitted to the Nebraska Soybean Board office no later than **May 13, 2022**. The Nebraska Soybean Board will take action on FY23 projects at their board meeting on June 29-30, 2022. **Final** approval will take place at our September 2022 board meeting.

The Nebraska Soybean Board will only consider proposals that **benefit all Nebraska soybean farmers**.

Funds are **NOT** available for the following:

- Legislative or lobbying efforts
- Political Campaigns
- Programs or activities that personally benefit employees or members of the Nebraska Soybean Board
- Programs or activities that directly benefit specific individuals or private businesses
- Fundraising dinners, events, or benefits
- Humanitarian efforts
- General fund support or sponsorships
- Programs that do not have a direct benefit to Nebraska soybean farmers or the Nebraska soybean industry

Things to note as you complete the Project Proposal form for fiscal year 2023 (October 1, 2022 – September 30, 2023) that will help aid the Nebraska Soybean Board when they review it.

1. The “Funds Requested” box in the chart on page one of the proposal will auto fill from page two, “Total Amount of this request” box.
2. Please provide details on each budget line item and where specifically the funds being requested will be utilized in the project.
3. The Nebraska Soybean Board may request that you supply a total budget of the project at a later date. This will help the directors understand how Nebraska Soybean Board’s funding will align with the entire project budget.



# PROJECT PROPOSAL ATTACHMENT A

Project Mgr: \_\_\_\_\_

SPA: \_\_\_\_\_

Account #: \_\_\_\_\_

*(For Office Use Only)*

<b>Project Title:</b>			
<b>Organization:</b>			
<b>Project Leader:</b>		<b>Phone:</b>	<b>Email:</b>
	<b>Prior Project Funding</b>		
	<b>Budget Requested</b>	<b>Prior Year 1</b>	<b>Prior Year 2</b>
<b>State Date (10/01/XX)</b>	10/01/2022		
<b>End Date (09/30/XX)</b>	09/30/2023		
<b>Funds Requested</b>			
<b>Please indicate how many years NSB has funded this project (if applicable):</b>			
<b>Project Summary:</b> <i>Briefly describe the project and its objectives.</i>			
<b>How does this project benefit all Nebraska soybean farmers in the short-term and long-term?</b>			
<b>Choose how your project relates to our strategic plan and describe how it fits?</b>			
<b>Who is your target audience?</b>			

What other organization(s) did you contact to fund this project? How much was requested?

Estimate the percentage of funding that NSB will contribute towards the **total project**.

(EX: NSB will fund 25%)

**Note:** NSB requires this percent of recognition and messaging of the project.

%

**Proposed Budget Summary:**

Please provide:

- Detailed line-item budget (i.e., including but not limited to time, travel, printing, postage, etc.)
- Listing of each collaborator & whether support is in-kind, monetary or both.

**TOTAL AMOUNT OF THIS REQUEST:**

**Note:** Contractors must submit a Project Change Request form to NSB for approval when any budget line item exceeds 10% or if the scope of the project changes.

Signature of Project Leader (typed name serves as signature)

Date